

EXHIBITOR MANUAL - April 21 & 22, 2023

EXPO GRANDS TRAVAUX ÉQUIPEMENT LOURD

General Information

SHOW LOCATION

Espace Saint-Hyacinthe
2670 avenue Beauparlant
Saint-Hyacinthe QC J2S 4M8
Telephone: 514-252-4141

DIRECT TO SHOW Shipment

Wednesday, April 19th 9:00am to 5:00pm
All deliveries must be cosigned in the following manner:

Expo Grands Travaux

Exhibiting Company's Name
Booth #
C/O ESPACE SAINT-HYACINTHE
2670 AVENUE BEAUPARLANT
SAINT-HYACINTHE, QC J2S 4M8

ADVANCE WAREHOUSE shipment

March 21 to April 10 (fees applicable)
must be addressed as follows:

Expo Grands Travaux

Exhibiting Company's Name
Booth #
C/O TESSIER SERVICES D'EXPOSITIONS
220 RUE LEE
QUÉBEC, QC G1K 2K6

EXHIBIT SHOW SCHEDULE

Exhibitor Move-In *

Wednesday, April 19th (SCHEDULED)
Thursday, April 20th (BOOTH MOVE-IN) 8:00 am – 6:00 pm

Show dates & Times

Friday, April 21 10:00 am – 5:00 pm
Saturday, April 22 9:00 am – 4:00 pm

Exhibitor Move-Out *

Saturday, April 22 5:00 pm – 12 midnight

* Please see MOVE-IN / MOVE-OUT document for important details

SHOW MANAGEMENT PERSONNEL

Mark Cusack, National Show Manager (English)

mcusack@mpltd.ca

Shawn Murphy, Show Manager (Bilingual)

smurphy@mpltd.ca

Moira Nordqvist, Senior Manager, Marketing & Operations Manager

mnordqvist@mpltd.ca

EXPO

GRANDS TRAVAUX

ÉQUIPEMENT LOURD

SHOW PRODUCER

Master Promotions Ltd.

PO Box 565 • Saint John, NB • E2L 3Z8

Toll Free: 1-888-454-7469 • Phone: (506) 658-0018 • Fax: (506) 658-0750

E-mail: info@mpltd.ca • Website: www.masterpromotions.ca

Master Promotions Ltd. show personnel will maintain a show office and show personnel will be available on the floor during move-in, all show hours and move-out

MATERIAL HANDLING

Material handling equipment will be available on site. Drayage to and from booth, container storage and forklift service to 5,000 lbs is provided at no charge.

CONTAINER STORAGE

A storage area will be available for empty containers.

EXHIBITOR'S ADVERTISING LITERATURE AND PRODUCT BROCHURES

All exhibitors will be permitted to hand out brochures if they wish to do so. However, all advertising circulars must be distributed from booths only and must not be placed or distributed outside your assigned site boundaries. Materials are not permitted to be distributed from event parking/registration areas. Only materials pertaining to the Official exhibitor may be exhibited.

WIFI

Shared wifi is available through Espace Saint-Hyacinthe. The network name is Espace STH, password is 4507715037. However, this is public wifi so if your exhibit is dependent upon 100% internet connection, we recommend you contact Bell directly to order a hard line.

SECURITY

Exhibitors are required to maintain staff within their booth during all show hours. To minimize the risk of theft, we suggest you keep your booth staffed until the aisles have been cleared of all attendees at the end of show days.

Exhibitors are reminded that Show Management does not assume any responsibility for losses; therefore, exhibitors should take all reasonable precautions to protect their own property, including insurance. Security guards will be on 24-hour duty from the start of move-in until the end of move-out.

Show Management is not responsible for the loss of any item from an exhibitor's booth, nor is the facility.