

# **EXHIBITOR CERTIFICATE OF INSURANCE**

**MANDATORY** - Please take care of immediately!

**DEADLINE – February 14, 2025**

The Exhibitor shall insure their own merchandise against fire, theft and all perils. Exhibitors and any associated contractors are required to maintain public liability insurance to a minimum of \$1,000,000.00, listing Master Promotions Ltd. And Global Convention Services as additional insured, for the period covering the show dates plus move-in and move-out dates.

**Note:** If you are using an **Exhibitor Appointed Contractor**, other than the Official Show Contractors, that Contractor will **ALSO** need to supply a Certificate of Insurance in order to work on the show site. Please refer to the exhibitor manual for their required form.

You can have your insurance company prepare a certificate of insurance, which must have the following:

- **Marketplace Events LLC listed as an additional insured**
- Effective dates must cover show dates plus *Move-in* and *Move-out* dates
- Comprehensive General Liability of \$1,000,000

*Event Name: **Expo Grands Travaux 2025***

*Event Location: **Espace Saint-Hyacinthe, 2670 avenue Beauparlant, Saint-Hyacinthe QC J2S 4M8***

*Exact dates of show: **March 26-27, 2025, Plus Move-in & Move-out***

**Note:** Our office must receive your Certificate of Insurance 4 WEEKS prior to the show set-up.

1. **Email:** [insurance@mpltd.ca](mailto:insurance@mpltd.ca) (Insurance Coordinator)
2. **Fax:** 1-506-658-0750
3. **Mail:** Master Promotions a division of Marketplace Events LLC P.O. Box 565 Saint John N.B.  
E2L 3Z8

*For any questions, please contact the insurance coordinator: [insurance@mpltd.ca](mailto:insurance@mpltd.ca) or 1-888-454-7469.*